

PN³ for Purchase Requisitions

Overview/erview

Stop relying upon paper-based procurement processes that are inconsistent, difficult to manage and do not enforce your spending policies. PN³ for Purchase Requisitions™ enables you to rapidly implement and deploy electronic purchase authorization workflows configured to adhere to your organization's spending policies.

Benefitsenefits

Improve Internal Controls

- Customer Defined Workflows
- Guaranteed Adherence to Your Purchase Authorization Policies
- Monitor Purchase Requisition Status

Improved Visibility Into Your Organization Spending

- Immediate Access to Open Purchase Orders
 & Purchase Requests
- Real-Time View Into Budgetary Impact

Improve Organization Efficiencies

- Eliminate Paper-Based Purchase Requests
- Distribute Purchase Requests Electronically for Internal Review
- Streamline Communication Throughout the Purchase Approval Process
- Capture Data Electronically
- Eliminate Repetitive Manual Tasks
- Reduce Data Entry Errors
- Eliminate Paper Storage

Key Features Features

- Electronic Purchase Requests
- Attach Supporting Documents
- Automated Routing
- Automated Email Alerts & Reminders
- Paperless Coding & Approvals
- Real-Time View Into Budget Data
- Online Product and Services Receipt Confirmations
- Online Search/Retrieval of Purchase Requests
 Purchase Orders







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Customer Testimonial

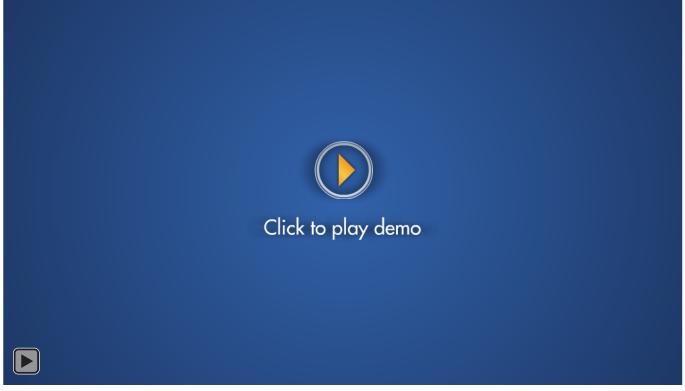
"PN³ enables us to more efficiently manage our expense authorizations. Managers can quickly see how purchase requests will affect their budgets before making a decision. PN³ also helps them select the correct expense account because descriptions are presented in the dropdown.

Our General Manager likes having vendor quotes attached to the purchase requests. This helps her evaluate the various offerings. The ability to track open purchase requests is wonderful. We no longer have to guess who has the purchase request.

Our AP department and managers are able to quickly determine the status of every invoice at all times. This is especially helpful when I am trying to close out the month. I can find invoices and get them processed and paid for the month.

I love not having to search for paper invoices in file cabinets or finding files that staff has pulled out for review. The PN³ applications are very easy to use and have worked very well for us. I would definitely recommend them to other organizations."

The Landings Association – Debbie Waterlander



To receive additional information about PN³ for Purchase Requisitions or to discuss another process that may benefit from a PN³ solution please contact Derrick Hicks at dhicks@idsdocs.com or 240-482-3738 x2.

